



Request for Accounting
Effective date of this notice: 05/01/2024

Individual Name:
Individual Address

Date of Birth:
SSN or ID No:
Specimen Identification No:

Please consider this a request for the exercise of my rights under applicable federal and state laws to request an accounting of my Personal Information (PI).

Describe the PI for which you would like an Accounting

Date Range of Request

From:

To:

How would you like to review your PI?

- ☐ Information mailed to me at the address above
☐ Information mailed to me at this address

☐ Via Secure Email to my email address at

Authorized Agents: You may exercise your right to know or your request for deletion of your PI, through the use of an authorized agent. A request from an authorized agent on your behalf will only be accepted if the authorized agent provides us with satisfactory written proof they are authorized to act on your behalf. We may also first require the authorized agent to verify their identity, before accepting the request. CRL may deny requests from authorized agents that fail to provide proof of their status as an authorized agent or verification of their identity.

I understand that my request will be reviewed and my request will be acted upon as quickly as possible but no later than the timeframes allowed by applicable law.

Signature: _____ Date: _____

Please Mail Form to:

Clinical Reference Laboratory, Inc. Attn: Privacy Officer, 8433 Quivira Road Lenexa, KS 66215
Or email to: privacy@crlcorp.com

Verification Information

Please complete this form and answer all questions accurately so that we may verify your identity and respond to your request as soon as possible. Thank you.

We may reject your request if we cannot verify your identity. Please follow the instructions and provide the requested information to allow us to adequately address your request. Please fill out your contact information, or the contact information of the individual you are submitting this request for (if submitting on behalf of another). All contact information should be consistent with information previously provided to CRL.